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COVID-19 IMMUNISATION TASK FORCE

11/1/

ELANCARAN

BAG M IMUNISAS COVID-19

COLLABORATES WITH CITF FOR COVID-19 IMMUNISATION PROGRAMME

#Stayherelah Campaign

HI-REV Launches Latest API SP Gasoline Engine Oil

£.,

POS

Lion-Parkson Foundation Appoints New Trustee

2021 Chinese **New Year** Calligraphy Sale

CORPORATE UPDATES



#ParksonMalaysia #COVID19Vaccine

CENTRAL / TENGAH / 中马

- Parkson Elite Pavilion Kuala Lumpur
- 2 Parkson Elite 1Utama Shopping Centre
- Parkson Alamanda Shopping Centre, 3 Putrajaya
- Parkson IOI City Mall 4
- Parkson Evo Mall, Bangi 5
- Parkson Subang Parade Shopping 6 Centre

NORTH / UTARA / 北马

- Parkson Elite Gurney Plaza, Penang 7
- Parkson Sunway Carnival Mall, 8 Seberang Jaya
- 9 Parkson Aman Central, Kedah
- 10 Parkson Ipoh Parade, Perak

- SOUTH / SELATAN / 南马
- 11 Parkson Paradigm Mall, JB 12 Parkson Mahkota Parade, Malacca
- 13 Parkson Seremban Prima, Negeri Sembilan

EAST COAST / PANTAI TIMUR / 东海岸

14 Parkson Kuantan City Mall, Kuantan, Pahang

EAST MALAYSIA / MALAYSIA TIMUR / 东马

- 15 Parkson The Spring, Kuching, Sarawak
- 16 Parkson Bintang Megamall, Miri, Sarawak
- 17 Parkson The Spring Bintulu, Sarawak
- 18 Parkson Wisma Sanyan, Sibu, Sarawak 19 Parkson Imago Shopping Mall, Kota
- Kinabalu, Sabah 20 Parkson One Borneo Hypermall, Kota Kinabalu, Sabah





PARKSON COLLABORATES WITH CITE FOR COVID-19 IMMUNISATION PROGRAMME

Government to boost the national Covid-19 vaccine rollout.

At the launch of the Corporate Collaboration for registration centres to assist people to register for Covid-19 Immunisation Programme on 31 March 2021, the vaccination. Customers can visit the Customer Vaccine Minister and Chairman of the Covid-19 Service Counter to be guided on how to download Immunisation Task Force (CITF), YB Khairy the MySejahtera app and to sign up for the vaccine. Jamaluddin announced that Parkson along with Pos Malaysia, Grab, St John Ambulance Malaysia and Kicking off on 4 April 2021, Special Booths are set up Living Minds have agreed to help CITF to boost the in 20 Parkson stores (listed on page 1) where the National Covid-19 Immunisation Programme. Group registration guidance and educational information on Executive Chairman, Tan Sri William Cheng; Parkson the vaccine, from CITF are displayed.

Cover picture: Tan Sri William Cheng (2nd from right) with YB Khairy Jamaluddin (3rd from right) and other corporate sponsors.

PARKSON BEKERJASAMA DENGAN CITF **UNTUK PROGRAM IMUNISASI COVID-19**

P arkson Corporation menjalin kerjasama dengan pihak Kerajaan untuk menjayakan pelaksanaan vaksin Covid-19 kebangsaan.

Di majlis pelancaran Program Kerjasama Korporat untuk Program Imunisasi Covid-19 pada 31 Mac 2021, vaksinasi. Pelanggan boleh mengunjungi Kaunter Menteri Vaksin dan Pengerusi Badan Bertindak Perkhidmatan Pelanggan untuk mendapatkan Imunisasi Covid-19 (CITF), YB Khairy Jamaluddin bimbingan mengenai cara memuat turun aplikasi mengumumkan bahawa Parkson bersama Pos MySejahtera dan mendaftar untuk suntikan vaksin. Malaysia, Grab, St John Ambulance Malaysia dan Living Minds telah bersetuju untuk membantu CITF Bermula 4 April 2021, Kaunter Khas dibuka di 20 stor merancakkan Program Imunisasi Covid-19 Parkson (tersenarai di muka surat 1) di mana panduan Kebangsaan. Pengerusi Eksekutif Kumpulan, Tan Sri untuk pendaftaran serta maklumat pendidikan William Cheng; COO Parkson, Encik Law Boon Eng mengenai vaksin, dari CITF dipamerkan.

Gambar muka hadapan: Tan Sri William Cheng (2 dari kanan) bersama YB Khairy Jamaluddin (3 dari kanan) serta penaja lain.

百盛与CITF合作推动全国冠病疫苗接种计划

百 盛集团与政府合作,一起推动全国冠病疫苗接种计划。 全国40间百盛百货公司已设立协助登记接种柜台。顾客 可以前往客户服务柜台获取有关如何下载MySejahtera应 用程序和登记接种疫苗指南。 冠病疫苗接种特工队(CITF)协调部长凯里在2021年3月

31日主持"企业合作推动全国冠病疫苗接种计划"推介 礼时宣布,百盛集团与大马邮政公司、Grab、大马圣约 从2021年4月4日开始,百盛百货公司将在20家分行(请参 翰救伤机构和Living Minds已同意与CITF合作,共同推动 考第一页列表)设立特别柜台,展示来自CITF的疫苗登记 冠病疫苗接种计划。集团执行董事长丹斯里锺廷森、百 指南和教导资讯。 盛首席营运员刘文英以及百盛管理层也出席推介活动。

封面照片:丹斯里锺廷森(右2)与部长凯里(右3)以及其他企业赞助商。

D arkson Corporation is collaborating with the COO, Mr Law Boon Eng and Parkson management were present at the event.

All 40 Parkson stores nationwide have set up vaccine

dan pengurusan Parkson hadir di majlis tersebut.

Kesemua 40 stor Parkson di seluruh negara telah membuka pusat pendaftaran vaksin bagi membantu orang ramai mendaftar untuk mendapatkan

CORPORATE UPDATES

LION INDUSTRIES **CORPORATION BERHAD EGM**

ion Industries Corporation Berhad (LICB) held its Extraordinary General Meeting on 8 February 2021. Present at the Broadcast Venue at Level 16 Lion Office Tower were LICB Chairman, YM Datuk Seri Utama Raja Nong Chik bin Dato' Raja Zainal Abidin and Company Secretary, Ms Wong Po Leng (top photo) whilst Managing Director, Tan Sri Albert Cheng and other directors, Dato' Kamaruddin@Abas bin Nordin, Dato' Nik Rahmat bin Nik Taib, Ms Yap Soo Har and Ms Serena Cheng joined in remotely.



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EDITORIAL

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• HI-REV Launches Latest API SP Gasoline Engine Oil • Parkson Sponsors Prizes for ACCCIM 100th Anniversary Song Audition

Ng Ho Peng, Fauziah Harun, Hody Yee Mei Kuen, Ng Tong Yew

Email: corpcomm@lion.com.my | Website: www.lion.com.my

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PRINTER

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EDITOR'S MESSAGE

t is more than a year since the first MCO was we must still take precautionary steps to ensure imposed on 18 March 2020. Since then, we have that the pandemic does not reoccur." experienced so many challenges and upheavels where Business Unusual is the norm with the Our Parkson Corporation is collaborating with the emphasis on ensuring a safe and healthy Government's Covid-19 Immunisation Task Force workplace for all employees and other (CITF) to boost the vaccine rollout. With its stakeholders, on top of business continuity network of 40 Parkson stores throughout the concerns. This involves compliance with all SOPs country, we are able to reach out to as many stipulated by the National Security Council (or people as possible, to help them to download the MKN) i.e. provide MySejahtera QR Code and MySejahtera app and/or to register for the manual registration, body temperature scanner, vaccination via the app. Special Booths have been hand sanitizer, face mask, social distancing, set up in 20 Parkson stores covering the Central, sanitizing at high contact points, and etc. Northern, Southern and Eastern zones as well as Sabah and Sarawak to provide educational materials on Covid-19 vaccine and to help with the MySejahtera download and vaccine sign-ups.

With the launching of the National Covid-19 Immunisation Programme in February this year, the Prime Minister, YAB Tan Sri Muhyiddin Yassin had announced that "the Government's strategy is Our individual health and wellbeing is important to to ensure as many residents in Malaysia as possible ensure the collective health of our families and will receive the covid-19 vaccine to save lives in the communities which is necessary for businesses to recover and flourish, and the economy to regain its fastest possible time. The vaccine will be provided for free to all citizens and non-citizens of Malaysia. momentum. Once the vaccine rollout is completed, the hope is Lindung Diri, Lindung Semua. that our national economy will be able to recover and the lives of the rakyat will improve. However, Protect Self, Protect All.

UTUSAN PENGARANG

K ini telah lebih dari setahun sejak PKP pertama dikuatkuasakan pada 18 Mac 2020. Sejak itu, pulih dan kehidupan rakyat akan bertambah baik. Namun, kita masih harus mengambil langkah pelbagai cabaran dan kekecohan telah kita lalui di berjaga-jaga untuk memastikan bahawa pandemik mana Perniagaan Di Luar Kebiasaan menjadi itu tidak berulang." norma dengan penekanan untuk memastikan tempat kerja yang selamat dan sihat bagi semua Parkson Corporation bekerjasama pihak Kerajaan menerusi Badan Bertindak Imunisasi Covid-19 pekerja dan pihak berkepentingan yang lain, di samping kesinambungan perniagaan. Ini (CITF) untuk merancakkan pelaksanaan vaksin. melibatkan pematuhan kepada semua SOP yang Dengan rangkaian 40 stor Parkson di seluruh ditetapkan oleh Majlis Keselamatan Nasional negara, kita dapat menjangkau seramai mungkin (MKN), seperti menyediakan Kod QR MySejahtera orang, untuk membantu mereka memuat turun dan pendaftaran secara manual, pengimbas suhu aplikasi MySejahtera dan/atau mendaftar untuk badan, pensanitasi tangan, pelitup muka, vaksinasi melalui aplikasi tersebut. Terdapat Kaunter Khas di 20 stor Parkson di zon Tengah, penjarakan sosial, mensanitasi tempat yang kerap disentuh orang ramai, dan lain-lain. Utara, Selatan dan Timur serta Sabah dan Sarawak yang menyediakan bahan pendidikan mengenai vaksin Covid-19 serta untuk membantu memuat turun MySejahtera dan mendaftar untuk suntikan vaksin.

Ketika melancarkan Program Imunisasi Covid-19 Nasional pada bulan Februari tahun ini, Perdana Menteri, YAB Tan Sri Muhyiddin Yassin telah mengumumkan bahawa "strategi Kerajaan adalah memastikan seramai mungkin penduduk di Kesihatan dan kesejahteraan seseorang individu Malaysia mendapat vaksin Covid-19 bagi adalah penting untuk memastikan kesihatan menyelamatkan nyawa dalam tempoh secepat kolektif keluarga dan komuniti kita, supaya mungkin. Vaksin akan diberikan secara percuma perniagaan dapat pulih dan maju, serta ekonomi kepada semua warganegara dan bukan mendapat kembali momentumnya. warganegara Malaysia. Apabila proses vaksinasi selesai, kita berharap ekonomi negara kita dapat Lindung Diri, Lindung Semua.

HAPPENINGS@AMSTEEL

Gotong Royong ISO 14001

O n 31 March 2021, Amsteel Mills Klang organised its annual gotong royong exercise in view of the ISO 14001 Environmental Management System Policy Audit. About 300 staff from all levels joined hands to spruce up the company's premises.



Fire Drill

msteel Mills conducted a fire drill at its A msteel Millis conducted a first office premises on 30 March 2021. The exercise was a success with everyone evacuating the premises and the Emergency Response Team managing to put out the fire and rescuing the 'injured staff' within the required period after the alarm was sounded.

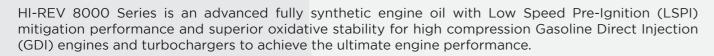


RETAIL & TRADING DIVISION

HI-REV LAUNCHES LATEST API SP GASOLINE ENGINE OIL

P osim Petroleum Marketing Sdn Bhd (PPM) is among the first few companies to launch API SP gasoline engine oil with the following specs in the local market:

- Fully Synthetic 8020-API SP/ILSACGF-6A SAE 0W-20
- Fully Synthetic 8140-API SP SAE 5W-40
- Fully Synthetic 8240-API SP MA10W-40



INTRODUCING

THE 8000 SERIES

APISP

RETAIL & TRADING DIVISION

PARKSON SPONSORS PRIZES FOR **ACCCIM 100TH** ANNIVERSARY SONG AUDITION

The Associated Chinese Chambers of Commerce and Industry of Malaysia (ACCCIM) invited Lion-Parkson Foundation Chairman, Puan Sri Chelsia Cheng to compose the theme song for its 100th Anniversary celebration.

Entitled 《领航》 (Lead), the song which illustrates the 100-year inheritance and transformation, struggle and hard work of our forefathers, and the glory of ACCCIM was officially released on 20 March 2021.

In conjunction with this, ACCCIM is organising a Choir Recruitment to invite the public to audition to form a choir to sing the song. Parkson is sponsoring the prizes which include cash and vouchers for the three winners of the audition.

CORPORATE UPDATES

LION-PARKSON FOUNDATION **APPOINTS NEW TRUSTEE**

from 11 January 2021.

Dr Tan specialises in Ophthalmology and is the Head and Resident Consultant Comprehensive Ophthalmologist and Refractive Surgeon at the Eye and Lasik Centre in Prince Court Medical Centre in Kuala Lumpur. She has 3 decades of experience as a medical officer and eve specialist, and is actively involved in the Malaysian Society of Ophthalmology and the Society's organising committees for several meetings and congresses. Dr Tan is the recipient of a distinguished service award and an achievement award in the field of Ophthalmology.

ion-Parkson Foundation (LPF) is The Board of Trustees is confident that pleased to announce the Dr Tan with her years of experience, appointment of Datin Wira Dr Tan Niap service and attributes, will contribute in Ming to its Board of Trustees with effect enhancing the competencies and effectiveness of the Board and LPF.

> LPF was incorporated in 1985 to administer and disburse funds for education, scientific and charitable purposes including financial assistance for medical treatment. Since its launch in 1990, the Foundation has contributed about RM41 million to various charitable causes.

Its Board of Trustees comprises: 1. Puan Sri Chelsia Cheng – Chairman 2. Datuk CS Tang 3. Dr Yulduz Emiloglu 4. Dr Chua Siew Kiat 5. Datin Wira Dr Tan Niap Ming



competition, please log onto ACCCIM's website at https://www.acccim.org.my/ling-hang.



RETAIL & TRADING DIVISION



PARKSON × "WU HUANG WAN SHUI": SPRING COSMETICS FESTIVAL

n celebrating International Women's Day, Parkson China Spring Cosmetics Festival collaborated with popular online IP "Wu Huang Wan Shui" to launch limited Parkson boxes for the Spring Festival, and a mini-programme entitled "Queen's Offer" whereby consumers could win red



envelopes with cash inside and be eligible to purchase the limited number of gift boxes at a discounted price. The 2021 Parkson Spring Cosmetics Festival had successfully attracted 11,000 new members, gained significant exposure of more than 1.2 million views and interactions of over 700,000 times.

PARKSON × LINGLING MAK: LUNAR NEW YEAR CAMPAIGN

n conjunction with the Lunar New Year celebration, Parkson China collaborated with MAC to invite Hong Kong's well-known fortune-telling expert Lingling Mak to give away



100,000 red envelopes to consumers who participated in its activities on Tik Tok.

On 29 January 2021, Lingling Mak's personal Tik Tok account, Parkson's official account and official WeChat released information on the activities signifying the start of the campaign which lasted for nearly half a month. This was the first time for Parkson to broadcast on Tik Tok with a total of 1.02 billion videos played, and archived nearly 700,000 H5 interactions recorded (whereby H5 is the highest interaction for event or marketing mobile webpages shared on WeChat). The campaign drove traffic to Parkson stores as consumers who participated in the Tik Tok activities received their mystery gifts in-store.

"SELF-EMBODIED ART-LAND" EXHIBITION AT PARKSON WUXI

P arkson Wuxi and three well-known contemporary artistes; Santu Song, Yang Lu and Yi Xu jointly launched an exhibition entitled "Self-Embodied Art-Land", which enabled consumers to experience a new art concept through the multi-dimensional presentation of experiential interaction.

The collaboration represented Parkson's journey of its "young and trendy" transformation, and highlighted Parkson's fashionable and stylish brand image which attracted the younger generations' attention and participation.



COMMUNITY RELATIONS

2021 CHINESE NEW YEAR CALLIGRAPHY SALE



F or the past 11 years, Lion-Parkson Foundation (LPF) and Parkson Corporation Sdn Bhd had organized a yearly Chinese New Year (CNY) Calligraphy Charity Sale in aid of needy students in a few schools within Klang Valley.

For 2021, LPF was not able to organize the Calligraphy Charity Sale in Parkson stores due to the Covid-19 pandemic and strict SOPs on public gatherings and events. Hence, LPF Chairman,

RM1 MILLION AID

from Pan Malaysian Pools for 80 Welfare Homes



MC Kla Ex Ch Th am Pe RM



Puan Sri Chelsia Cheng decided to adapt to the new normal whereby she worked from home in producing her calligraphy pieces to usher in the Lunar New Year. These pieces including cute caricatures of the cow by Puan Sri Chelsia and her family were on sale in Parkson stores at Pavilion KL, 1 Utama Shopping Mall, Sunway Velocity, Nu Sentral and Klang Parade, and also on Parkson Online in aid of charity. These pieces were also purchased by Chinese Chambers members and Puan Sri Chelsia's friends for charity.

The Charity Sale successfully raised RM55,525 with the expenses i.e red calligraphy paper, custom-made red card, ink, lamination and courier charges borne by Puan Sri Chelsia.

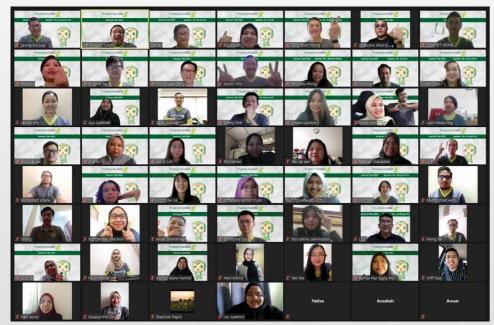
Over the past 11 years, from 2010 to 2020, the CNY Calligraphy Charity Sale had raised more than RM2.55 million to assist needy students in the participating schools.

P an Malaysian Pools Sdn Bhd (PMP) recently donated a total of RM1 million to 80 charitable organisations nationwide as part of its Community Aid Charity Programme.

At the event held at Lion Office Tower on 18 March 2021, PMP Managing Director, Mr Tan Kong Han presented the mock cheques to 30 charitable bodies located within Klang Valley, followed by lunch hosted by Lion Group Executive Chairman cum PMP Director, Tan Sri William Cheng.

The 30 charity bodies in Klang Valley received donations amounting to RM380,000; 24 charitable organisations in Perlis, Kedah, Penang and Perak received aid totaling RM303,000; 22 charity homes in Negeri Sembilan, Melaka and Johor received a total of RM278,000; and 4 organisations in Pahang received RM39,000, making a total of RM1 million.

PARKSON CREDIT CONDUCTS VIRTUAL **UPSKILLING AND REFRESHER SESSIONS**



W ith the implementation of the second Movement Control Order in mid-January 2021 and in compliance with the Standard Operating Procedures, Parkson Credit Sdn Bhd maintained a minimum number of employees at its office premises whilst others worked from home. This shift in operation pattern is indirectly an opportunity for retraining and upskilling. Hence, several training programmes were lined up for employees including online live learning together with self-paced learning sessions.

Seminar Talk 2021. Head of Company, Mr Danny Poh kicked off the seminar with his welcoming speech, followed by presentations by Mr Kurt Ho from Corporate Affairs & Communications; Ms Vivian Siew from Human Resources; Mr Teng Boon Hong from IT; Mr Lim Kah Pin from Credit Review & Compliance; Ms Michelle Wong from Marketing; Mr Leong Kin Lee from Northern Regional Office; Mr Looi Choon Fai from Southern Regional Office; Mr Daniel from Credit Evaluation & Processing; Ms Siti Aisyah from Credit Management and Ms Wong Pui Tze from Finance.

The 55 participants of the one-day seminar found the topics covering customer experience, communications, data analysis, money laundering, market intelligence, customer behaviour, Plan-Do-Check-Adjust (PDCA) and budgeting

informative and interesting.

Earlier in January 2021, five other training sessions were held via Zoom platform with topics on IT Security, Workplace Safety, Case Studies on Successes and Failures of Big Companies, and Ethics Learning & Presentation Technique. To enhance the participants' understanding, activities such as pop guiz, hands-on practical sessions and score tests were held.

Parkson Credit employees also have access to the On 6 February 2021, the company organised in-house Learning Management System (LMS), jointly developed and maintained by IT and HR Departments. The e-Learning platform enabled the employees to learn at their own pace by using bite-sized learning materials. The learning outcomes were tested by a series of assignments or tests on the platform. The system has been running since late 2020 when it was first used for the Code of Conduct training.

> With the level of agility demonstrated by the shift in Learning & Development (L&D) approach and activities. Parkson Credit is confident to embrace the digitalisation era and soar to greater heights. The new approach in training methods reiterates the company's commitment in promoting an environment-friendly business model and becoming a trendsetter in the credit financing industry.

SERVICES DIVISION

EVENTS@SECOM



2020 Dividend Presentation to Koperasi Polis Diraja Malaysia

C ecom Malaysia's General Manager, Mr Lee Secom Deputy General Manager, Mr Susumu Kiryu; Keang Hong (6th from right) presented the Senior Operations Manager, Mr Wong Yuet Oon; cheque for 2020 dividend payment to Koperasi Senior Manager - Technical & Project, Mr Jonathan Polis Diraja Malaysia Berhad (KPDB) Chairman, Choong; Head - Special Project, Puan Noorlela Dato' Seri Ayub Yaakob at the latter's office. Othman; and Assistant Manager - System Design & Costing, Puan Norafaizura Saleh were also present.

*This event took place last year.

Guardhouse & Hostel Sanitising

n view of the rising COVID-19 positive cases, Secom Malaysia is taking the necessary precautionary action to regularly sanitise the guardhouse at its Headquarters as well as the hostels for its staff.



2021/2022 Budget & Sales Direction

O n 26 March 2021, Secom organised its 2021/2022 Budget and Sales Direction brainstorming session with presentations by the various departments on their goals and plans for the new financial year and discussions on the new promotions, upcoming market trends as well as exploring new business ideas.







Crisis Management Readiness – Post-Pandemic

Key Takeaways from Webinar Organised by Malaysian Investor Relations Association on 30 March 2021

By Corporate Communications Department

crisis is an unexpected event that happens which A crisis is an unexpected event that may have a company in tangible and intangible ways i.e normal operations, financial (tangible) and reputation (intangible). There are two types of crisis - short duration e.g. fire, accident, and long term i.e. Covid-19.

Crisis management is the application of strategies designed to help an organization deal with a sudden and significant negative event.

10 Steps of Crisis Communication

1. Anticipate Crises

Have Crisis Communications Team to identify all potential crises that could occur. Sometimes, a crisis will occur because the company is about to create it - i.e. to lay off employees, or to make a major acquisition. This will lead to creating a Crisis Response that includes both operational and communications components.

2. Identify Your Crisis Communications Team

The team should comprise the CEO/COO, public relations head and legal counsel, and the heads of Operating Companies involved.

3. Identify and Train Spokespersons

Only the authorised spokesperson is allowed to speak or issue a statement; with backup spokespersons for different channels of communications if required.

4. Spokesperson Training

Training is necessary to prepare the spokesperson, to be ready to respond accordingly that optimises the response to all stakeholders.

5. Establish Notification and Monitoring Systems

Notification Systems - It is absolutely essential, pre-crisis, to establish notification systems. WhatsApp, Telegram or WeChat are very popular as audio and video messages can be shared.

Monitoring Systems - Intelligence gathering is an essential component of both crisis prevention and crisis response. Knowing what's being said on social media and in traditional media, often allows an organisation to be aware of any negative trend that, if unchecked, can turn into a crisis.

6. Identify and Know Your Stakeholders

Employees are important audience as every employee is a PR representative and crisis manager for an organisation whether you want them to be or not! Ultimately, all stakeholders will be talking about you in a crisis situation, so you have to ensure that they receive the messages you would like them to repeat elsewhere.

7. Develop Holding Statements

Develop "holding statements" or messages for use immediately after a crisis breaks, in advance to be used for all possible crisis scenarios. Such holding statements pending factual information about the crisis, might be:

"We have implemented our crisis response plan, which places the highest priority on the health and safety of our customers and staff."

"We will be supplying additional information when it is available and posting it on our website."

The Crisis Communications Team should regularly review holding statements to determine if they require revision and/or whether statements for other scenarios should be developed.

8. Assess the Crisis Situation

If you've done all of the above, the Crisis Communications Team can proceed with determining the appropriate response with right of information coming in from the team members.

If you haven't prepared in advance, your reaction will be delayed by the time it takes your in-house staff to run through steps 1 to 7. Furthermore, a hastily created crisis communications strategy and team are never as efficient as those planned and rehearsed in advance.

9. Finalise and Adapt Key Messages

With holding statements available as a starting point, the Crisis Communications Team must continue developing the crisis-specific messages required for any given situation. What should stakeholders know? Keep it simple. Have no more than three main messages that go to all stakeholders and, if necessary, some audience-specific messages for individual groups of stakeholders.

10. Post-Crisis Analysis

A post-mortem of the crisis: what was done right, what was done wrong, what could be done better next time and how to improve various elements of crisis preparedness is another must-do activity for any Crisis Communications Team.

Conclusion

Traditional crisis communication consists of communicating messages on the status of a crisis, its impacts, the actions and measures that have been mobilised. It is usually meant to feed the media with facts that the organisation is managing the incident as well as possible.

In the age of social media, where information is communicated widely from a large number of sources and both key information and false rumours are disseminated, crisis managers need to take social media information on board and also use these modern tools to share information and communicate. Dedicated social media response teams can be very useful for sharing crisis information with netizens.



CeDR Corporate Consulting Sdn Bhd

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Managing Presentation Nerves

A re you doomed to presentation panic or paralysis, or 3. Remember the 10-20-30 Rule for Slideshows This is a tip from Guy Kawasaki of speech that wows the audience?

If you are like most people, then public speaking or giving a presentation is one of your major fears (also known as "glossophobia"). Yet these skills are often called upon. It might not be to a large audience, but giving presentations to staff or even team members is a common enough occurrence. You owe it to yourself to develop some strategies and techniques to manage your nerves so you can concentrate on delivering an effective and engaging presentation.

1. Know Your Material

Nothing is worse for nerves than trying to give a presentation on a topic you are not well prepared for. Make sure you understand your audience and their needs to help you ensure that your material is on target to meet their needs.

Another important point to remember is that you can't possibly cover everything you know in your presentation. Select the most pertinent points from your subject base and then supplement with other material if time allows.

Tip: To make your material interesting and memorable, include occasional questions to the audience to encourage audience participation. This enhances the learning experience and gives you a break from presenting. It also allows you to deliver your information in a more conversational manner which is often more engaging.

2. Structure Your Presentation

A common technique for trying to calm nervousness is memorizing what you intend to say. But all this does is make your delivery sound like it is coming from a robot. If you miss a word or draw a blank, your whole presentation is thrown off and then your nervousness compounds itself with every remaining second. It is far better to structure your presentation so that you give yourself clues to what is coming next.

- Have a set of key phrases listed on a cue card.
- Refer to these phrases to trigger your mind as to what is coming up next.
- If you are using slides, use these key phrases in your transitions.

This approach helps you control your own uncertainty about whether you will remember what you want to say and the order you want to say it.

Tip: A simple, widely used, and highly effective structure is to tell the audience what you're going to say, then say it, and then recap what you've said.

LEARNING LINK

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This is a tip from Guy Kawasaki of Apple. He suggests that slideshows should:

- Contain no more than 10 slides:
- Last no more than 20 minutes; and
- Use a font size of no less than 30 point.

The last tip is particularly important as it stops you trying to put too much information on any one slide. This whole approach avoids the dreaded 'Death by PowerPoint'.

If you need to provide more information, create a bespoke handout and give it out after your presentation.

Tip: As a general rule, slides should be the sideshow to you, the presenter. A good set of slides would be no use without the presenter, and they should definitely contain less, rather than more, information, expressed simply.

4. Tell Stories

Human beings are programmed to respond to stories. Stories help us to pay attention, and also to remember things. If you can use stories in your presentation, your audience is more likely to engage and to remember your points afterwards. It is a good idea to start with a story, but there is a wider point too; you need your presentation to be like a story.

Tip: Think about what story you are trying to tell your audience, and create your presentation to tell it.

5. **Practice, Practice, Practice**

Although you should avoid memorizing your presentation, you do want to be very comfortable with your delivery. Familiarity brings confidence, and practice helps you to deliver the words naturally. This means they will be coming more from your heart and mind, rather than from a piece of paper.

- Learn the organization and your presentation order.
- If you do feel the need to memorize, limit it to your opening. This will help you get off to a smooth start. Try videotaping yourself. You will see what you look like to others and then you can make a plan to
- change the things that need changing.
- Use audiotape to listen to how you speak, your tone and your speed, and adjust appropriately.

Tip: Prepare for large speaking events by practicing with a smaller audience first; for example, by inviting colleagues to listen to a dry run during their lunch hour.

Taken from

- https://www.skillsyouneed.com/present/presentation-tips.html
- https://www.mindtools.com/pages/article/PresentationNerves.htm

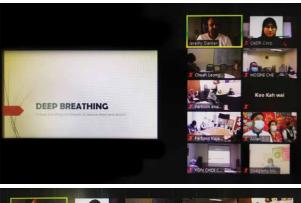


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#CeDRActivities **CeDR BITE-SIZED ONLINE LEARNING SESSIONS**





"ANXIOUS? WORRIED? LEARN HOW TO CALM YOURSELF!"

C eDR recently conducted the first part of its latest initiative CeDR Bite-sized Online Learning Sessions. This is the beginning of CeDR's new range of bi-monthly **FREE** online programs which are short and impactful, and based on timely topics which can benefit the Lion Group family.

The session entitled "Anxious? Worried? Learn How To Calm Yourself!" on 25 March 2021 saw Mr Jeremy Lee Danker leading Lion Group team members through an hour and a half worth of breathing exercises, via Zoom. Mr Danker is passionate about bringing internal change on mindset, attitudes and self awareness to individuals and corporations. He believes that mindfulness is the key to overcoming the struggles we face on a day-to-day basis.

It was with this in mind that CeDR crafted the program, for everyone to manage stress and anxiety via simple breathing exercises which can be done wherever you are.

There will be more sessions in the pipeline, so stay tuned with CeDR at www.facebook.com/cedrcorp



#STAYHERELAH CAMPAIGN

C esilion Residence is having its #StayHereLah Campaign from 1 April 2021 - 31 May 2021 and offering **Γ** a special package for you to own your dream home:

- RM500 booking fee only
- Incredible deals & packages
- SPA Legal Fee, Loan Document Legal Fee, Stamp Duty & Disbursement all borne by developer
- Super affordable buy with these giveaways:

Kitchen Cabinet* | Mortgage Relief Assistance* | Electronic Item Cash Vouchers*

In conjunction with the campaign, a music video on Resilion Residence was shot at Bukit Mahkota Cheras Sales Gallery and Resilion Residence with our Marketing & Sales staff as the talents. Check out Lion Group Property / Resilion Residence Facebook page for more info on the music video and promotion campaign.

Construction Status of Resilion Residence as of April 2021

COMPLETING SOON!





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